

UNITED STATES DISTRICT COURT

for the

Eastern District of New York

DOLORES ASTACIO, KINETTA BERRY,
PETERLYNN JAMES, and ADRIAN SALAS, et al.*Plaintiff(s)*

v.

THE CITY OF NEW YORK, NEW YORK CITY
DEPARTMENT OF HOUSING PRESERVATION
AND DEVELOPMENT, and LOUISE CARROLL,*Defendant(s)*

Civil Action No.

SUMMONS IN A CIVIL ACTION

To: <i>(Defendant's name and address)</i>	The City of New York NYC Law Department 100 Church Street New York, NY 10007	New York City Dept. of Housing Preservation 100 Gold Street New York, NY 10038	Louise Carroll, Commissioner New York City Dept. of Housing Preservation 100 Gold Street New York, NY 10038
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A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

John O'Hara, Esq. 579 61st Street, Apt. 2-I Brooklyn, NY 11220	The Sultzer Law Group P.C. Jason P. Sultzer, Esq. 85 Civic Center Plaza, Suite 200 Poughkeepsie, NY 12601	Hale & Monico, LLC Arthur G. Larkin, Esq. The Woolworth Building 233 Broadway, Ste. 820 New York, NY 10279	Kelly & Grossman, LLP Dennis Kelly, Esq. 1248 Montauk Highway West Islip, NY 11795
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If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

DOUGLAS C. PALMER
CLERK OF COURT

Date: _____

Signature of Clerk or Deputy Clerk

Civil Action No. _____

PROOF OF SERVICE*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* _____
 was received by me on *(date)* _____ .

☐ I personally served the summons on the individual at *(place)* _____
 _____ on *(date)* _____ ; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* _____
 _____, a person of suitable age and discretion who resides there,
 on *(date)* _____, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* _____, who is
 designated by law to accept service of process on behalf of *(name of organization)* _____
 _____ on *(date)* _____ ; or

☐ I returned the summons unexecuted because _____ ; or

☐ Other *(specify)*: _____

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ _____ 0.00 .

I declare under penalty of perjury that this information is true.

Date: _____

Server's signature

Printed name and title

Server's address

Additional information regarding attempted service, etc: